



KEMENTERIAN KETENAGAKERJAAN R.I.
REGISTERED AND VERIFIED BY THE MINISTRY OF MANPOWER OF THE REPUBLIC OF INDONESIA
LICENSE NO. 22032300188390002 • VOCATIONAL IDENTITY NUMBER (VIN): 2401510701

Pantai Wates Yeh Malet, Bali Timur - Indonesia
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MASTER ACADEMIC CALENDAR HEA 2026

D1 HOTEL ENGINEERING (RPL) & CERTIFIED ENGINEERING PROFESSIONAL (C.Eng.) Official Instructor & Participant Version

2 Siklus Operasional | Senin–Sabtu | 20 D1 RPL + 20 C.Eng. per siklus

I. Dasar dan Prinsip Kalender

- D1 yang dijadwalkan dalam kalender 2026 adalah D1 RPL dengan durasi 6 bulan. D1 Reguler 12 bulan belum dibuka.
- Siklus I: Januari–Juni 2026; Siklus II: Juli–Desember 2026.
- Target per siklus: 20 peserta D1 RPL dan 20 kandidat C.Eng.; target tahunan: 40 D1 RPL dan 40 C.Eng.
- Kegiatan menggunakan hari Senin–Sabtu. Tanggal yang dicantumkan adalah jendela operasional; kegiatan dapat ditempatkan pada salah satu hari dalam jendela sesuai PIC/instruktur.
- Status WAJIB = seluruh peserta jalur terkait; SESUAI GAP = hanya peserta yang memiliki gap hasil assessment; BILA DIPERLUKAN = berdasarkan professional judgement/proses review; INTERNAL HEA – BUKAN AKTIVITAS PESERTA = proses internal yang tidak menjadi kegiatan peserta.
- Dependency diperlakukan sebagai prasyarat. Kegiatan yang bersifat proses berkelanjutan seperti WPP dapat overlap dengan Bridge Training.

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II. Arsitektur Dependency

- D1 RPL: Registrasi → Orientasi → Assessment → Gap Analysis → Learning Path → (Bridge Training sesuai GAP, bila ada) → WPP → LSP → Mini Project → Evaluasi Akhir → Verifikasi Kelulusan → Wisuda.
- C.Eng.: Eligibility/Application → Administrative Verification → Professional Evidence → Professional Review → Clarification/Professional Interview bila diperlukan → Professional Review Report → Credential Board Recommendation → Credential Committee Final Decision → Credential Granted → National Professional Registry → Professional Credential Graduation.
- C.Eng. Comprehensive Professional Review 2 sesi merupakan struktur operasional internal HEA: Sesi 1 Domain 1–5 dan Sesi 2 Domain 6–10, untuk membagi review 100 competency units secara realistis.

III. SIKLUS I – D1 RPL (Januari–Juni 2026)

Tanggal	Kegiatan	Status	Peserta	Output	Dependency	PIC
05–10 Jan	Registrasi & administrasi	WAJIB	20 D1	Data peserta & dokumen awal	—	Admin/Secretariat
12–17 Jan	Orientasi Program	WAJIB	20 D1	Pemahaman sistem, aturan, pathway	Registrasi	Academic/Instructor
19–24 Jan	Assessment Awal	WAJIB	20 D1	Evidence/hasil assessment	Orientasi	Assessment Team
26–31 Jan	Gap Analysis & Learning Path	WAJIB	20 D1	Peta gap & learning path	Assessment selesai	Academic/Assessment Team

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02–07 Feb	BT-01 Building Engineering	SESUAI GAP	Peserta gap Area 01	Bukti pengembangan kompetensi	Gap Analysis	Instructor
09–14 Feb	BT-02 Utility Engineering	SESUAI GAP	Peserta gap Area 02	Bukti pengembangan kompetensi	Gap Analysis	Instructor
16–21 Feb	BT-03 HVAC & Refrigeration	SESUAI GAP	Peserta gap Area 03	Bukti pengembangan kompetensi	Gap Analysis	Instructor
23–28 Feb	BT-04 Electrical Engineering	SESUAI GAP	Peserta gap Area 04	Bukti pengembangan kompetensi	Gap Analysis	Instructor
02–07 Mar	BT-05 Plumbing Engineering	SESUAI GAP	Peserta gap Area 05	Bukti pengembangan kompetensi	Gap Analysis	Instructor
09–14 Mar	BT-06 Building Maintenance	SESUAI GAP	Peserta gap Area 06	Bukti pengembangan kompetensi	Gap Analysis	Instructor
16–21 Mar	BT-07 Sistem Kerja Engineering Hotel	SESUAI GAP	Peserta gap Area 07	Bukti pengembangan kompetensi	Gap Analysis	Instructor

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23–28 Mar	BT-08 Preventive Maintenance	SESUAI GAP	Peserta gap Area 08	Bukti pengembangan kompetensi	Gap Analysis	Instructor
30 Mar– 04 Apr	BT-09 Work Order	SESUAI GAP	Peserta gap Area 09	Bukti pengembangan kompetensi	Gap Analysis	Instructor
06–11 Apr	BT-10 Energy Management	SESUAI GAP	Peserta gap Area 10	Bukti pengembangan kompetensi	Gap Analysis	Instructor
13–18 Apr	BT-11 Safety	SESUAI GAP	Peserta gap Area 11	Bukti pengembangan kompetensi	Gap Analysis	Instructor
20–25 Apr	BT-12 Breakdown Management	SESUAI GAP	Peserta gap Area 12	Bukti pengembangan kompetensi	Gap Analysis	Instructor
27 Apr– 02 May	BT-13 Engineering Documentation	SESUAI GAP	Peserta gap Area 13	Bukti pengembangan kompetensi	Gap Analysis	Instructor
02 Feb– 30 Apr	WPP – Workplace Professional Practice	WAJIB	20 D1; durasi 1–3 bulan sesuai kebutuhan	Evidence praktik & monitoring	Learning Path	Instructor/Mentor

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04–09 May	Review kesiapan LSP	WAJIB	Peserta yang masuk LSP	Kesiapan uji kompetensi	WPP/learning requirements	Academic/LSP Liaison
11–16 May	Sertifikasi Kompetensi / LSP	WAJIB	Peserta D1 sesuai jadwal LSP	Hasil sertifikasi kompetensi	Kesiapan LSP	LSP
18–23 May	Pembimbingan Mini Project	WAJIB	20 D1	Arah project & milestone	LSP	Project Supervisor
18 May–06 Jun	Mini Project & Laporan Akhir	WAJIB	20 D1	Project + laporan akhir	LSP	Project Supervisor/Instructor
08–13 Jun	Finalisasi & Submission Laporan	WAJIB	20 D1	Laporan siap evaluasi	Mini Project	Academic
15–17 Jun	Evaluasi Akhir D1: Ujian Praktik + Presentasi WPP + Presentasi Mini Project	WAJIB	20 D1	Hasil evaluasi akhir	Laporan + WPP + LSP	Assessment/Evaluation Team
18–19 Jun	Verifikasi kelulusan & administrasi	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	Peserta memenuhi ketentuan	Daftar lulusan & dokumen kelulusan	Evaluasi Akhir	Academic/Secretariat
20 Jun	WISUDA I	WAJIB	Lulusan D1 RPL	Wisuda	Kelulusan	Director/Academic

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IV. SIKLUS I – C.Eng. (Januari–Juni 2026)

Tanggal	Kegiatan	Status	Peserta	Output	Dependency	PIC
05–10 Jan	Eligibility & Professional Credential Application	WAJIB	20 Candidate	Application	—	Credential Secretariat
12–17 Jan	Administrative Verification	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	20 Candidate	Status administrasi	Application	Credential Secretariat
19–31 Jan	Professional Evidence Preparation & Submission	WAJIB	20 Candidate	Evidence file	Administrative Verification	Candidate/Secretariat
02–07 Feb	Initial Evidence Review	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	20 Candidate	Initial review status	Evidence	Professional Review Unit
09–14 Feb	Comprehensive Professional Review – Session 1 (Domain 1–5)	WAJIB	20 Candidate	Review record & mapping D1–D5	Initial Review	Professional Reviewer
16–28 Feb	Evidence clarification / additional evidence	BILA DIPERLUKAN	Candidate terkait	Clarified/additional evidence	Session 1	Candidate/Reviewer
02–07 Mar	Comprehensive Professional Review – Session 2 (Domain 6–10)	WAJIB	20 Candidate	Review record & mapping D6–D10	Session 1 / evidence	Professional Reviewer

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09–14 Mar	Evidence Verification / Cross Validation	BILA DIPERLUKAN	Candidate terkait	Verification record	Evidence/review	Reviewer
16–21 Mar	Professional Interview / Discussion	BILA DIPERLUKAN	Candidate terkait	Interview record	Review clarification	Reviewer
23 Mar– 04 Apr	Professional Observation	BILA DIPERLUKAN	Candidate terkait	Observation record	Review methodology	Reviewer
06–18 Apr	Professional Analysis & Judgement	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	Review cases	Professional judgement record	Evidence + review	Professional Reviewer
20–25 Apr	Professional Review Report & Recommendation	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	20 cases	Review Report & Recommendation	Review complete	Professional Reviewer
27 Apr– 02 May	Credential Board Review	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	20 cases	Board review record	Reviewer recommendation	Credential Board
04–09 May	Credential Board Deliberation & Recommendation	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	20 cases	Credential Recommendation	Board review	Credential Board
11–16 May	Credential Committee Final Decision	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	20 cases	Final Credential Decision	Board Recommendation	Credential Committee

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18–23 May	Credential Granted & Documentation	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	Approved candidates	Credential documentation	Final Decision	Credential Secretariat
25–30 May	National Professional Registry	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	Credential Holders	Registry record	Credential Granted	Registry Unit
01–13 Jun	Graduation Preparation & final credential administration	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	Credential Holders	Graduation documents	Registry	Secretariat
20 Jun	PROFESSIONAL CREDENTIAL GRADUATION I	WAJIB	Credential Holders	Professional Credential Graduation	All credential stages complete	Credential Body

V. SIKLUS II – D1 RPL (Juli–Desember 2026)

Tanggal	Kegiatan	Status	Peserta	Output	Dependency	PIC
06–11 Jul	Registrasi & administrasi	WAJIB	20 D1	Data peserta & dokumen awal	—	Admin/Sekretariat
13–18 Jul	Orientasi Program	WAJIB	20 D1	Pemahaman sistem, aturan, pathway	Registrasi	Academic/Instructor

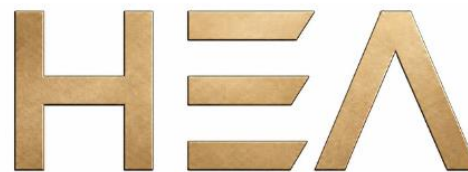
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20–25 Jul	Assessment Awal	WAJIB	20 D1	Evidence/hasil assessment	Orientasi	Assessment Team
27 Jul–01 Aug	Gap Analysis & Learning Path	WAJIB	20 D1	Peta gap & learning path	Assessment selesai	Academic/Assessment Team
03–08 Aug	BT-01 Building Engineering	SESUAI GAP	Peserta gap Area 01	Bukti pengembangan kompetensi	Gap Analysis	Instructor
10–15 Aug	BT-02 Utility Engineering	SESUAI GAP	Peserta gap Area 02	Bukti pengembangan kompetensi	Gap Analysis	Instructor
17–22 Aug	BT-03 HVAC & Refrigeration	SESUAI GAP	Peserta gap Area 03	Bukti pengembangan kompetensi	Gap Analysis	Instructor
24–29 Aug	BT-04 Electrical Engineering	SESUAI GAP	Peserta gap Area 04	Bukti pengembangan kompetensi	Gap Analysis	Instructor
31 Aug–05 Sep	BT-05 Plumbing Engineering	SESUAI GAP	Peserta gap Area 05	Bukti pengembangan kompetensi	Gap Analysis	Instructor

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07–12 Sep	BT-06 Building Maintenance	SESUAI GAP	Peserta gap Area 06	Bukti pengembangan kompetensi	Gap Analysis	Instructor
14–19 Sep	BT-07 Sistem Kerja Engineering Hotel	SESUAI GAP	Peserta gap Area 07	Bukti pengembangan kompetensi	Gap Analysis	Instructor
21–26 Sep	BT-08 Preventive Maintenance	SESUAI GAP	Peserta gap Area 08	Bukti pengembangan kompetensi	Gap Analysis	Instructor
28 Sep– 03 Oct	BT-09 Work Order	SESUAI GAP	Peserta gap Area 09	Bukti pengembangan kompetensi	Gap Analysis	Instructor
05–10 Oct	BT-10 Energy Management	SESUAI GAP	Peserta gap Area 10	Bukti pengembangan kompetensi	Gap Analysis	Instructor
12–17 Oct	BT-11 Safety	SESUAI GAP	Peserta gap Area 11	Bukti pengembangan kompetensi	Gap Analysis	Instructor
19–24 Oct	BT-12 Breakdown Management	SESUAI GAP	Peserta gap Area 12	Bukti pengembangan kompetensi	Gap Analysis	Instructor

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26–31 Oct	BT-13 Engineering Documentation	SESUAI GAP	Peserta gap Area 13	Bukti pengembangan kompetensi	Gap Analysis	Instructor
03 Aug–31 Oct	WPP – Workplace Professional Practice	WAJIB	20 D1; durasi 1–3 bulan sesuai kebutuhan	Evidence praktik & monitoring	Learning Path	Instructor/Mentor
02–07 Nov	Review kesiapan LSP	WAJIB	Peserta yang masuk LSP	Kesiapan uji kompetensi	WPP/learning requirements	Academic/LSP Liaison
09–14 Nov	Sertifikasi Kompetensi / LSP	WAJIB	Peserta D1 sesuai jadwal LSP	Hasil sertifikasi kompetensi	Kesiapan LSP	LSP
16–21 Nov	Pembimbingan Mini Project	WAJIB	20 D1	Arah project & milestone	LSP	Project Supervisor
16 Nov–05 Dec	Mini Project & Laporan Akhir	WAJIB	20 D1	Project + laporan akhir	LSP	Project Supervisor/Instructor
07–12 Dec	Finalisasi & Submission Laporan	WAJIB	20 D1	Laporan siap evaluasi	Mini Project	Academic
14–16 Dec	Evaluasi Akhir D1: Ujian Praktik + Presentasi WPP + Presentasi Mini Project	WAJIB	20 D1	Hasil evaluasi akhir	Laporan + WPP + LSP	Assessment/Evaluation Team

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17–18 Dec	Verifikasi kelulusan & administrasi	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	Peserta memenuhi ketentuan	Daftar lulusan & dokumen kelulusan	Evaluasi Akhir	Academic/Secretariat
19 Dec	WISUDA II	WAJIB	Lulusan D1 RPL	Wisuda	Kelulusan	Director/Academic

VI. SIKLUS II – C.Eng. (Juli–Desember 2026)

Tanggal	Kegiatan	Status	Peserta	Output	Dependency	PIC
06–11 Jul	Eligibility & Professional Credential Application	WAJIB	20 Candidate	Application	—	Credential Secretariat
13–18 Jul	Administrative Verification	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	20 Candidate	Status administrasi	Application	Credential Secretariat
20 Jul–01 Aug	Professional Evidence Preparation & Submission	WAJIB	20 Candidate	Evidence file	Administrative Verification	Candidate/Secretariat
03–08 Aug	Initial Evidence Review	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	20 Candidate	Initial review status	Evidence	Professional Review Unit

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10–15 Aug	Comprehensive Professional Review – Session 1 (Domain 1–5)	WAJIB	20 Candidate	Review record & mapping D1–D5	Initial Review	Professional Reviewer
17–29 Aug	Evidence clarification / additional evidence	BILA DIPERLUKAN	Candidate terkait	Clarified/additional evidence	Session 1	Candidate/Reviewer
31 Aug– 05 Sep	Comprehensive Professional Review – Session 2 (Domain 6–10)	WAJIB	20 Candidate	Review record & mapping D6–D10	Session 1 / evidence	Professional Reviewer
07–12 Sep	Evidence Verification / Cross Validation	BILA DIPERLUKAN	Candidate terkait	Verification record	Evidence/review	Reviewer
14–19 Sep	Professional Interview / Discussion	BILA DIPERLUKAN	Candidate terkait	Interview record	Review clarification	Reviewer
21 Sep– 03 Oct	Professional Observation	BILA DIPERLUKAN	Candidate terkait	Observation record	Review methodology	Reviewer
05–17 Oct	Professional Analysis & Judgement	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	Review cases	Professional judgement record	Evidence + review	Professional Reviewer
19–24 Oct	Professional Review Report & Recommendation	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	20 cases	Review Report & Recommendation	Review complete	Professional Reviewer

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26–31 Oct	Credential Board Review	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	20 cases	Board review record	Reviewer recommendation	Credential Board
02–07 Nov	Credential Board Deliberation & Recommendation	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	20 cases	Credential Recommendation	Board review	Credential Board
09–14 Nov	Credential Committee Final Decision	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	20 cases	Final Credential Decision	Board Recommendation	Credential Committee
16–21 Nov	Credential Granted & Documentation	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	Approved candidates	Credential documentation	Final Decision	Credential Secretariat
23–28 Nov	National Professional Registry	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	Credential Holders	Registry record	Credential Granted	Registry Unit
30 Nov– 12 Dec	Graduation Preparation & final credential administration	INTERNAL HEA – BUKAN AKTIVITAS PESERTA	Credential Holders	Graduation documents	Registry	Secretariat
19 Dec	PROFESSIONAL CREDENTIAL GRADUATION II	WAJIB	Credential Holders	Professional Credential Graduation	All credential stages complete	Credential Body



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VII. Daftar 13 Operational Development Areas D1

Kode	Operational Development Area
BT-01	Building Engineering
BT-02	Utility Engineering
BT-03	HVAC & Refrigeration
BT-04	Electrical Engineering
BT-05	Plumbing Engineering
BT-06	Building Maintenance
BT-07	Sistem Kerja Engineering Hotel
BT-08	Preventive Maintenance
BT-09	Work Order
BT-10	Energy Management
BT-11	Safety
BT-12	Breakdown Management
BT-13	Engineering Documentation

VIII. Aturan Operasional Kalender

1. Jadwal Bridge Training bersifat rutin. Peserta dengan gap pada area terkait wajib mengikuti sesi tersebut; peserta tanpa gap pada area tersebut tidak diwajibkan.
2. WPP merupakan aktivitas berkelanjutan 1–3 bulan sesuai kebutuhan peserta RPL dan dapat berjalan paralel dengan Bridge Training.



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3. LSP ditempatkan sebelum Mini Project. Mini Project ditempatkan sebelum Evaluasi Akhir.
 4. Evaluasi Akhir D1 terdiri atas ujian praktik, presentasi WPP, dan presentasi Mini Project/Laporan Akhir.
 5. Pembimbingan Mini Project dijadwalkan 1 sesi per siklus; total 2 sesi per tahun.
 6. Professional Discussion/Interview, Evidence Verification/Cross Validation, dan Professional Observation pada C.Eng. hanya dilaksanakan bila diperlukan berdasarkan methodology dan professional judgement.
 7. Comprehensive Professional Review 2 sesi per kandidat merupakan struktur operasional internal HEA: Sesi 1 Domain 1–5 dan Sesi 2 Domain 6–10. Website HEA menetapkan 10 domain/100 units, tetapi tidak secara publik menetapkan pembagian dua sesi ini.
 8. Credential Board, Credential Committee, Credential Granted & Documentation, National Professional Registry, dan Graduation Preparation merupakan proses governance/administrasi internal HEA dan bukan aktivitas yang harus dihadiri peserta. Credential Board menghasilkan recommendation; final Credential Decision berada pada Credential Committee apabila ditetapkan oleh Governance. Registry dilakukan setelah credential granted.
 9. Tanggal dalam kalender adalah jendela operasional. PIC dapat menetapkan hari dan jam aktual dalam jendela tersebut dengan mempertimbangkan kesiapan peserta, instruktur/reviewer, LSP, dan governance.

IX. Catatan Sumber dan Status

- a) Situs resmi HEA: D1 Reguler 12 bulan dan RPL 6 bulan; C.Eng. menggunakan 10 Competency Domains dan 100 Unit Kompetensi.
- b) Situs resmi HEA: D1 mencakup Sertifikasi Kompetensi, Mini Project/Laporan Akhir, Evaluasi Akhir, dan Wisuda; urutan kalender mempertahankan dependency tersebut.
- c) HEA System Framework dan Candidate & Application Handbook: C.Eng. menggunakan Application → Administrative Verification → Evidence → Professional Review → Professional Interview bila diperlukan → Report → Credential Board → Credential Decision → Registry.

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- d) 13 Operational Development Areas diperlakukan sebagai struktur operational assessment/development D1, bukan taxonomy yang sama dengan 100 SKHEI Competency Units C.Eng.

Ditetapkan di : **PROVINSI BALI**

Pada tanggal : **21 DESEMBER 2025**

DIREKTUR

HOTEL ENGINEERING ACADEMY



DR. MARDHI SUPRIADI, S.T., M.T., C.Eng.